



## Exclusion Policy

**Beehive Lane Primary School seeks to avoid exclusions and they are extremely rare in this school. They take place only for very serious incidents or when other strategies have been tried and have failed over time.**

In most cases exclusion will be the last resort after a range of measures has been tried to improve the pupil's behaviour and after a range of strategies have been put in place to address the inappropriate behaviour which may lead to exclusion. The Headteacher and staff will identify pupils whose behaviours place them at risk of exclusion, and seek additional provision to meet their individual needs, which could include working in partnership with other agencies. Fixed term and permanent exclusions are used when other strategies and sanctions have not been effective over time or when there has been a single clear and serious breach of discipline. A serious offence could by itself justify a pupil's exclusion. This may include an aspect of the following:

- Violence towards an adult or child
- Swearing at an adult
- Racist verbal abuse
- Sustained bullying (see Anti-Bullying Policy)
- Frequent high level disruption to lessons
- Frequent high levels of non-compliance
- Frequent high levels of disrespect to all adults who work in school

### **Exclusion**

Each individual situation will be investigated according to need. The Headteacher will gather evidence; seek the opinions and advice of colleagues. The views of the pupil/s will also be sought to gain the full picture before action is taken. If satisfied that, **on the balance of probabilities**, the pupil did what he or she is alleged to have done; the Headteacher may exclude the pupil.

### **Managing serious or persistent problems**

- We accept that it is the behaviour that is the problem and not the child.
- The behaviour of children giving cause for concern will be assessed and triggers or antecedents established.
- Individual programmes will be planned to help modify inappropriate behaviour
- The child may be referred to the well-being mentor for some extra support, e.g. socially speaking groups.
- Parents will be invited to discuss their child's behaviour and an individual Education plan will be formulated. They will be kept informed of progress.

### **Individual Behaviour Support Plans**

Behaviour Support Plans will be used to help pupils at risk of exclusion in order to support the child to make correct behaviour choices. They will:

- Identify objectives and address one target at a time;
- Include strategies for managing the environment, the class or group, the activities which give rise to the inappropriate behaviours;
- Emphasise teaching the child alternative positive behaviours;
- Specify the behaviour that is unacceptable and the consequence should it occur e.g. time-out, reporting to Headteacher etc;
- Include some form of self-assessment - e.g. chart to grade own behaviour during a session - to encourage responsibility for own behaviour;

### **Classrooms**

**Teaching and learning must be able to take place undisturbed in classrooms.** If this is prevented from happening by an individual or group, the behaviours must be tackled.

The aim of our positive behaviour management policy is:

- to help pupils realise the appropriate behaviour and provide strategy/guidance on putting it right
- to reward positive behaviour
- to help support behaviour modification if pupils persist in making 'wrong' choices with their behaviour.

To support good behaviour we have a clear process that is shared with the children. Class rules are established with each class. These are regularly reinforced to ensure that the children are clear about the

levels of expectation of their behaviour, and reviewed to ensure consistent use across the whole school.

### **Types of exclusion**

#### **1. Fixed term exclusion**

This is used when persistent inappropriate behaviour continues over time or if a one-off serious offence is committed.

- Violence towards an adult or child ( that is deliberate and/or causes serious injury )
- Swearing at an adult
- Racist verbal abuse
- Sustained bullying (see Anti-Bullying Policy)

#### **2. Permanent Exclusion**

**Permanent Exclusion is very rare as it is a very serious matter and is never undertaken lightly.** Only the Headteacher can permanently exclude a pupil or a named deputy if the Headteacher is out of school. The Headteacher may decide to permanently exclude a pupil only when s/he is sure that:

- the pupil has seriously breached the school's discipline policy.
- if the pupil remains in school, it would seriously harm the education or welfare of the pupil or others in the school.

There is a formal process for all exclusions and these have to be reported to the Local Authority. The school is able to seek advice from the relevant LA officers, such as the Inclusion Officer and the Exclusion Officer if necessary. Parents are able to seek advice and may also contact the school's governors following an exclusion if they wish to.

### **Reintegration following exclusion**

The purpose of the reintegration interview is to assist the reintegration of the pupil and promote the improvement of his or her behaviour. It provides an opportunity to:

- emphasise the importance of parents working with the school to take joint responsibility for their child's behaviour;
- discuss how behaviour problems can be addressed;

- explore wider issues and any circumstances that may be affecting the child's behaviour;
- reach agreement on how the child's education should continue, how best they can be reintegrated and what measures could be put in place to prevent further misbehaviour.

The interview is usually held on the day on which the pupil returns to school. The headteacher and classteacher try to arrange the interview for a date and time that is convenient to the parent, often first thing in the morning. At least one of the child's parents is expected to attend the meeting.

A Pastoral Support Plan will then be put in place to support the pupil. It will involve setting small, achievable targets to help the pupil to reintegrate. This is reviewed fortnightly with parents until it is no longer felt to be necessary or further measures are needed.

If the behaviour is such that the targets are not met then, where possible and to avoid permanent exclusion, the school will work with the parents and other agencies such as Behaviour Support to complete a positive pupil referral. If parents are not in agreement to this and the behaviour warrants it then a permanent exclusion is then be the only option.

*Agreed by Governors: November 2013 at PCP Ctte; December 12<sup>th</sup> 2013  
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